

M I N U T E S
MICs Healthcare Foundation Board Meeting
Tuesday, January 10, 2023
1:00p.m. – via Zoom

MICs Healthcare Foundation Board	
X	Gilles Forget – Chair/Treasurer
X	Suzanne de Laplante – Co-chair
X	Lynne Chartier-Cashmore – Iroquois Falls Community Member
X	Carol Ann Goulet – Cochrane Community Member
X	Anne Dyas – Lady Minto Hospital Auxiliary Representative
R	Stéphanie Giguère – Iroquois Falls Community Member
X	Chris Wray –Black River-Matheson Community Member
A	Gilles Laderoute- Black River-Matheson Community Member
X	Paul Chatelain – MICs Chief Executive Officer and Secretary
Guests	
X	Katie Browne- MICs Foundation Coordinator
X	Gail Waghorn- MICs Chief Financial Officer
X	Oswald Silverson- BMH Chair
X	Danielle Delaurier- AGH Chair
A	Patricia Dorff- LMH Chair
X	Ann Zsigmond – AGH Vice-Chair
X	Fern Morrissette-AGH Treasurer

1.0 WELCOME

- Gilles welcomed everyone.

2.0 APPROVAL OF THE AGENDA

- The agenda was reviewed.

Motion:

Moved by: C. Goulet

Seconded by: S. de Laplante

Be it resolved,

THAT the MICs Healthcare Foundation Board of Directors approve the board agenda as provided.

Carried.

3.0 APPROVAL OF THE MINUTES

- Minutes of the MICs Healthcare Foundation Board of Directors’ meeting held November 23, 2022 were provided for information. Corrections to be made under New Business, 6.1, Change name from Gilles Forget to Gilles Laderoute, correct the motion to read **THAT** the MICs

healthcare Foundation Board of Directors approve Gilles Laderoute as a community member of the MICs Healthcare Foundation, representing Black River-Matheson.

Motion:

Moved by: C.Wray

Seconded by: C. Goulet

Be it resolved,

THAT the MICs Healthcare Foundation Board of Directors approve the minutes of the meetings held November 23, 2022 as presented.

Carried.

4.0 BUSINESS ARISING FROM MINUTES

4.1 Income Statement Review – P. Chatelain

- Paul provided an overview of the income statements by location and class.

4.2 Monthly Report/Marketing Update– K. Browne

- Reviewed MICs 50/50 overview and stats for the month of December.
- Reviewed donations received by AGH Auxiliary, retiring Executive. Donations included \$30k to the SCM Redevelopment Project, 15K to AGH, a blanket warmer unit to the SCM and a chair to AGH.
- A donation was received in December from Atlantic Power, a total amount of \$4,812.50. There was no specific direction on how this donation was intended to be used. All members agreed this donation would go towards offsetting the cost of the pump infusion systems within all MICs Hospitals.

Motion:

Moved by: C. Goulet

Seconded by: Lynne Chartier-Cashmore

Be it resolved,

THAT the MICs Healthcare Foundation Board of Directors accept two (2) monetary donations through Atlantic Power-Tunis Power Plant, in the amount of \$3,224.38 and \$1,588.12, a total donation of \$4,812.50.

AND THAT at the request of the donor, funds be allocated to a hospital based project of choice.

BE IT RESOLVED that the MICs Healthcare Foundation Board of Directors approve the transfer of funds in the amount of \$4,812.50 to the MICs Group of Health Services for offsetting the cost of the pump infusion systems.

Carried.

- The MICs 50/50 raffle license will be expiring. The Board will need to consider the following before;
 - Approval to move forward with another lottery license on a 1-year basis

- Will this license still have a guaranteed jackpot of \$5,000.00 and an early bird prize of \$750.00
- Consideration of splitting the early bird draw into two (2) \$500.00 draws for promotional purpose and recognizing when our highest sales occur (prior to a draw).
- A list generated for the capital items that fundraising efforts would be geared towards.
- The current coordinator will continue to manage the MICs 50/50 until a replacement has been hired, including other foundation duties. C. Wray tabled a motion to permit the Foundation Coordinator to apply for an additional one (1) year lottery license for the MICs Healthcare Foundation 50/50 draw, including the approval of the guaranteed \$5,000.00 grand prize, the current early bird draw of \$750.00 to be split into two (2) draws, each for \$500.00.

Motion:

Moved by: C. Wray

Seconded by: A. Dyas

Be it resolved,

THAT the MICs Healthcare Foundation Board of Directors direct the MICs Healthcare Foundation Coordinator to submit an AGCO raffle application for the MICs Healthcare Foundation 50/50 draw for the duration of one-year:

AND THAT the MICs Healthcare Foundation provides a guaranteed grand prize draw of \$5,000.00 and two (2) early bird prizes, both valued at \$500.00.

AND THAT proceeds of the MICs 50/50 draw be disbursed as follows;

Bingham Memorial Hospital (25%)

Anson General Hospital (25%)

Lady Minto Hospital (25%)

SCM Redevelopment Project (25%)

Carried.

4.3 South Centennial Manor Redevelopment Update – P. Chatelain

- SCM Redevelopment Public Meeting News Release discussed.
- Neil has been provided direction to move forward with the drawings
- The public meeting has been rescheduled for February 2, 2023
- Government official will not be invited to the public meeting, as there is still not a final approval on the project. The signed development agreement will determine the final approval of the project, which is anticipated to be completed by early to late spring.
- A. Dyas recommended that the news release be placed in the Cochrane Times, inviting all MICs communities to attend.

4.4 SCM Fundraising Events – S. de Laplante / G. Forget

- Upcoming fundraisers include our annual lobster dinner (dine-in), tentatively scheduled for Friday, May 26, 2023.

- Awaiting confirmation regarding the musical showcase. No set date.

5.0 NEW BUSINESS

5.1 MICs Foundation Coordinator Position Status

- NOHFC grant application has been submitted. The Coordinator will continue to support the Foundation until a replacement has been found
- Job posting for this role has been updated to include some additional responsibilities. These are suggestions only to those approving the job posting.

5.2 Iroquois Falls Municipal Council Meeting, December 19th, 2022 Update:

- Paul provided an overview of the presentation to the Iroquois Falls Municipal Council.
- Increased the request from \$50,000.00 to \$100,000.00 annually.
- The increase will help offset the deficit if approved.
- Awaiting next steps as it will go to Iroquois Falls Council budget deliberation.
- Developmental charges, if any will be waived.
- Land has already been zoned and donated to the project by the town.
- Increased funding approval through the town may be affected if there are connectivity issues regarding sewer and water lines.
- To date, \$250,000.00 is already set aside in a separate fund for the SCM redevelopment project.

5.3 SCM Redevelopment Project Manager Job Description

- Confirmed that project manager will report to the CEO and AGH Board for accountability reasons.
- SCM Committee terms of reference require updating.
- Being at a different phase within the project, suggestion of a new committee to be formed, including both existing and new members was raised.
- Hiring of this project manager will not take place until we have a signed development agreement.
- Interview panel will be an item to be discussed in the future.

5.4 MICs Healthcare Foundation By-law

- The MICs Healthcare Foundation by-law is currently out of compliance and not being followed. This includes the current composition of our board to date. It is a recommendation to the board that the coordinator brings back a report clearly outlining efforts to be taken to ensure compliance moving forward.
- The Chair pointed out that as stated in the by-law, a Chair is not to hold their place for any longer than a term exceeding two (2) years.
- Annual General Meeting will need to be scheduled, between April and July.
- All members agreed to have current Chair, Gilles Forget continue until that time.

5.5 MICs Healthcare Foundation Website re. Adding a SCM Redevelopment Tab

- Looking to add a SCM Redevelopment tab on the MICS Healthcare Foundation

website for information purposes.

6.0 MICs HEALTHCARE FOUNDATION FINANCE

6.1 RBC Wealth Management Dominion Securities

- Paul reviewed the investment statements provided by RBC as per the approval of the Foundation.

6.2 AGH Foundation Fundraising Update

- Outline of revenues generated for the SCM redevelopment, totaling an approximate amount of \$1, 454, 00.00 and expenses generated to date (\$576,000.00).
- No other expenses occurred to date.
- The wages of S. Stringer were capitalized to the project. Foundation was not approached as it was not a Foundation decision, pertained to MICs.

7.0 UNFINISHED BUSINESS

7.1 Update on Funding Model for New SCM Redevelopment Project

- Construction funding subsidy was increased to \$57.28, which can be advanced up to 15%.
- Eligible for a development grant for the project, in an amount up to \$2.5M.

7.2 MICs Healthcare Foundation Insurance

- At this time HIROC feels the MICs Healthcare Foundation is adequately covered.
- Ensured we have liquor liability coverage as stated in the memo.
- Recommended that the Foundation be added as an endorsement, rather than changing the legal name. This is standard for Foundations.
- No comments received.

7.3 Project Manager Job Posting

- Terms of reference need to be addressed for the SCM Redevelopment Committee.

7.4 SCM Redevelopment Public Meeting

- Postponed to February 2, 2023.
- Paul will work on the agenda and have AGH Board approve.
- Look to have someone from the Town to present, Neil will also be in attendance.
- Identify the need for fundraising.
- Suggestion made to have a zoom link set up for the meeting.

8.0 ADJOURNMENT

Motion to adjourn

Moved by: P. Chatelain

Seconded by: A. Goulet

Carried.

The next meeting is scheduled for Tuesday, February 7, 2023 at 1:00 p.m.

There being no further business, the open meeting adjourned at 2:04p.m.