

M I N U T E S
MICs Healthcare Foundation Board Meeting
Tuesday, May 10, 2022
13h30 Hours – via Zoom

MICs Healthcare Foundation Board	
X	Gilles Forget – Chair/Treasurer
X	Suzanne de Laplante – Co-chair
X	Lynne Chartier-Cashmore – Iroquois Falls Community Member
R	Carol Ann – Cochrane Community Member
X	Anne Dyas – Lady Minto Hospital Auxiliary Representative
X	Stéphanie Giguère – Iroquois Falls Community Member
R	Chris Wray – Black River-Matheson (left at 2:00p.m.)
X	Paul Chatelain – MICs Chief Executive Officer and Secretary
Guests	
X	Katie Browne- MICs Foundation Coordinator
A	Dan Demers – Bercell Integrated Technologies
A	Jesse Cybolsky – Volunteer

1.0 WELCOME

- Gilles welcomed everyone.

2.0 APPROVAL OF THE AGENDA

- The agenda was reviewed.
- The Foundation Coordinator requested to add under New Business 5.3 Authorization to obtain a credit card for the MICs Foundation (*resolution*)

Motion:

Moved by: A. Dyas

Seconded by: L. Chartier-Cashmore

Be it resolved,

THAT the MICs Healthcare Foundation Board of Directors approve the board agenda as amended.

Carried.

3.0 APPROVAL OF THE MINUTES

- Minutes of the MICs Healthcare Foundation Board of Directors’ meeting held April 12, 2022 were provided for information.

Motion:

Moved by: S. de Laplante

Seconded by: P. Chatelain

Be it resolved,

THAT the MICs Healthcare Foundation Board of Directors approve the minutes of the meetings held April 12, 2022 as presented.

Carried.

4.0 BUSINESS ARISING FROM MINUTES

4.1 Income Statement Review – P. Chatelain

- Paul summarized income statements for the month of April.
- Paul reviewed the last 13 months of the profit generated through fundraising and donations. Advised that the profits of the 50/50 have been disbursed to all four sites.
- Moving forward we will see the fiscal year only.

4.2 Monthly Report/Marketing Update– K.Browne

- Summary provided of the May monthly report.
- SCM AGCO report will be dropped of at the Iroquois Falls municipality.
- Total gross sales as of today for the May draw is \$9,475.00.
- Thank you cards will be sent to all mother's day sponsors.
- Father's day extra prize has been picked up, a donated provided by Girard Esso in Cochrane. The donation includes a chainsaw, case and hat for the June 17th draw, value of over \$400.00.
- Additional prizes have been secured for the month of July and August. Thank you to Stephanie for the referral to the Timmins Financial Inc. who will be donating in the month of August.
- Reviewed the final details of the SCM and overall revenue raised. Cathy and Luc Chartier graciously donated \$1,000.00 back to the SCM redevelopment project.
- Paint n Sip was cancelled due to the lobster dinner falling on the same date. Will look to reschedule at a later date.
- Canadian Bank Note, our current 50/50 provider is transitioning to Bump. Our website for the 50/50 will be getting a free update. Individuals have been contacted to provide a testimonial for the website and pictures have been sent.
- A business review for our 50/50 raffle is scheduled for this week to see how we are performing and how we can improve our approach and sales.
- Reviewed donations that have been accepted by the Foundation: Branch #70, Royal Canadian Legion, Patricia Guys donation has been received for the SCM and medical equipment for Anson, and today, a donation to the Lady Minto Hospital, Chemotherapy Program for \$9,220.00 fro the Cochrane Classic Vintage Riders.

4.3 South Centennial Manor Redevelopment Update – P. Chatelain

- Not much to report. Financial statements are still with the auditor. Hoping to have these back by the end of May so they can be sent to the Ministry.
- MICs Board is pushing for an open forum to take place in Iroquois falls. Cannot have the meeting until we have the financial statements.

4.4 SCM Fundraising Events – S. de Laplante / G. Forget

- Lobster dinner is scheduled for June 10th.
- Each dinner will cost \$35.00. Includes one lobster, salad, bun, butter.

- Each community will be responsible to organize their event. Suzanne and Gilles will take care of Iroquois Falls and Katie will host Matheson. Will wait to hear if there is interest in Cochrane.
- Suzanne will send the Foundation Coordinator Andre's information, who is the point of contact for the lobsters.
- Porcupine Health Unit has been notified. It is recommended that someone have the food-handling course.
- Board agreed to move forward with the lobster curbside event.
- Discussion was held regarding reusable bags with the MICs Healthcare logo on it. Collapsible box was recommended as well. Could be a promotional item that generates funds.
- Will look into pricing.

4.5 MICs 50/50 Raffle re. Rules of Play - Katie

- Board agreed to the proposed change of the MICs Healthcare 50/50 raffle, Rules of Play, speaking to those who can participate in the draw.
- Foundation Coordinator recommended a motion be accompanied, as this is a policy change.
- Change will be placed on the website for transparency purposes.

Motion:

Moved by: S. Giguère

Seconded by: S. de Laplante

THAT effective May 10, 2022, the Rules of Play for the MICs Healthcare Foundation 50/50 lottery, otherwise known as the policy governing the above noted lottery, be amended to include the following:

The following individuals are not eligible to purchase tickets for the MICs 50/50 draws: MICs Healthcare Foundation staff and the MICs Healthcare Foundation Board of Directors.

AND THAT the Rules of Play for the MICs Healthcare Foundation be amended effective May 28, 2022.

Carried.

5.0 NEW BUSINESS

5.1 Brisson Castle Building & Living Centre Donation

- Brisson Castle Building & Living Centre has donated a generous donation of a Solo Stove, valued at \$600.00.
- They will keep the item in store to advertise the donation and the MICs 50/50 draw. This extra prize will be drawn on July 22, 2022.
- Promotional material for the MICs 50/50 will be provided to them for their display.

5.2 Fundraiser-Bottle/Can Deposit Site

- Gilles spoke regarding the bottle/can deposit site in Iroquois Falls that accepts empties. All proceeds go Access Transit.
- Stephanie commented that it is a great opportunity; however, it is a lot of work. Pick-ups occur on a daily basis, which is volunteer driven. This is a full time job.
- Crushing machine costs approximately \$1,000.00.
- Approximate revenue is from \$1,000.00 to \$3,000.00 a month.
- Cochrane already has a site that does this.

5.3 Authorization to Obtain a Credit Card for Foundation Purchases:

- Discussion held regarding obtaining a credit card specifically for purchases related to the MICs Foundation.
- The Foundation Coordinator, still requiring authorization for purchases of a certain value, would hold this credit card.
- The recommended credit limit was \$5,000.00

Motion:

Moved by: S. de Laplante

Seconded by: A. Dyas

THAT the MICs Healthcare Foundation Board of Directors provides authorization for the issuance of a credit card to be used for the purpose of foundation related expenses, upon application and approval.

AND THAT all purchases within a certain monetary value require authorization prior to purchase.

AND THAT the Visa will be designated to the MICs Foundation Coordinator for the purpose of foundation related purchases only, to a maximum credit limit of \$5,000.00.

Carried.

6.0 ADJOURNMENT

Motion to adjourn:

Moved by: S. Giguère

Seconded by: P. Chatelain

Carried.

The next meeting is scheduled for Tuesday, June 14th at 11:00 a.m.

There being no further business, the meeting adjourned at 2:17 p.m.