

M I N U T E S
MICs Healthcare Foundation Board Meeting
Tuesday, December 21, 2021
13h30 Hours – via Zoom

MICs Healthcare Foundation Board	
x	Gilles Forget – Chair/Treasurer
x	Suzanne de Laplante – Co-chair
R	Lynne Chartier-Cashmore – Iroquois Falls Community Member
x	Carol Ann – Cochrane Community Member
x	Anne Dyas – Lady Minto Hospital Auxiliary Representative
x	Stéphanie Giguère – Iroquois Falls Community Member
x	Paul Chatelain – MICs Chief Executive Officer and Secretary
Guests	
x	Dan Demers – Bercell Integrated Technologies
R	Jesse Cybolsky – Volunteer
x	Suzanne Gadoury – MICs Executive Assistant

1.0 WELCOME

- Gilles welcomed everyone.

2.0 APPROVAL OF THE AGENDA

- The agenda was reviewed.

Motion:

Moved by: C. Goulet

Seconded by: D. Demers

Be it resolved,

THAT the MICs Healthcare Foundation Board of Directors approve the board agenda as presented.

Carried.

3.0 APPROVAL OF THE MINUTES

- Minutes of the MICs Healthcare Foundation Board of Directors' meetings held November 23, 2021 were provided for information.

Motion:

Moved by: S. Giguère

Seconded by: A. Dyas

Be it resolved,

THAT the MICs Healthcare Foundation Board of Directors approve the minutes of the meetings held November 23, 2021 as presented.

Carried.

4.0 BUSINESS ARISING FROM MINUTES

4.1 Foundation Coordinator Position Update – P. Chatelain

- The candidate was interviewed by Paul, Gilles and Jesse
- The position has been offered and accepted by K. Browne
- She will begin on January 21, 2022
- She will work from home at first; an office is being prepared for her at BMH

4.2 Income Statement Review – P. Chatelain

- The profit and loss by class from April to November 2021 was provided for information
- All expenses are currently being charged to South Centennial Manor; they should be split among the four sites
- Paul will confer with the senior accountant to find out which account is used to pay all of the foundation's expenses

4.3 Marketing Update – D. Demers

- This month's raffle sales are a bit better than last month's; it should be over \$10,000
- Dan provided the locations of all the purchases from the onset of the raffle; people are purchasing tickets from various parts of Ontario

4.4 MICs Healthcare Foundation Online Donations – D. Demers

- n/a

4.5 South Centennial Manor Redevelopment Update – P. Chatelain

- Received a high level costing from Architect 49; the total bill for the 96-bed facility is around \$28M; the CFO is working on the operating budget which will be forwarded to the ministry; Paul has an update call with the ministry in January
- We were advised by the ministry to use the 2015 design manual for the new build
- Discussed the numerous complaints about having a flat roof for the new manor
- This will be discussed with the architect

4.6 SCM Fundraising Events – S. de Laplante / G. Forget

- We will not be able to host a curling bonspiel this year due to the pandemic
- Ticket sales for the \$10,000 cash draw are going well; the foundation members were asked to sell some; the draw will take place on April 17, 2022 which is Easter weekend
- Will promote this on the MICs Foundation and MICs websites

5.0 NEW BUSINESS

5.1 Foundation Coordinator

- The coordinator will be responsible for the promotion of the foundation, fundraising events and the 50/50 raffle
- Discussed the salary + benefits and who will be responsible for any additional costs
- Need to develop a formula and determine what the total budget will be
- Moving forward, the NOHFC grant money will be deposited in the general fund from which the coordinator's salary will be paid

6.0 ADJOURNMENT

Motion to adjourn:

Moved by: S. Giguère

Carried.

The next meeting has not been scheduled yet.

There being no further business, the meeting adjourned at 2:26 p.m.